



## Guidelines for Project Submission and Compound Collection

### Project Submission, Evaluation and Sanction

- The compounds should be registered first by the PI (who has to be compulsorily a registered member of OSDD) on the website of OSDDChem created for this.
- In case the institute/university/college name is not present in the drop-down menu of organization in the OSDDChem software, the PI may kindly intimate either Drs. Sanjay Batra (s\_batra@cdri.res.in) or Haridas Rode (haridas.rode@csir.res.in) or Anshu Bhardwaj (anshu@osdd.net) for inclusion of the name.
- Compounds can be registered either in the Synthesized compound (compounds for which all characterization data including HPLC exist) or Virtual compound (compounds which are envisaged and synthesis is yet to be carried out) submission mode.
- For registration purpose exact structure of the compound is to be provided. Depiction of variables such as R1, R2 or X etc. is not permitted.
- A description on the project of including the registered compounds (not more than 400 words) will have to be posted on OSDD Chem mentioning the rationale for getting them screened with supporting references of the published work and patents.
- The project should be presented under the following heads.

*Name and complete address of the Investigator (include father's name), Title of the project, Preamble, Objectives, Work plan, Synthetic Scheme, Timelines, Budget*

### **Each project should have approval from competent authority of the institution**

- The proposals for the synthesis of new compounds will be similarly submitted on OSDD Chem with supporting references, patents, synthetic schemes uploaded
- The projects will be evaluated online by the community and final sanction will be given in 2-3 weeks' time based on the comments by a team headed Dr. TK Chakraborty, Director, CSIR-CDRI and OSDD will intimate the PI.



### Funding (excluding CSIR)

- Subsequently the sanction letter along with the MoU will be posted to the PI who will have to get it printed on Rs. 100 non-judicial stamp paper (in triplicate) and send it back to CDRI for further processing.
- Upon completion of signing of MoU, an initial amount of Rs. 1 lakh for consumable cost, and Rs. 5 lakh for minor equipments (or, the sanctioned amount), will be transferred by cheque/bank transfer to the respective institute or laboratory by CSIR-CDRI.
- An amount of Rs 3000 per compound (30 mg and more) will be debited from the consumable grant and once the consumable money is used up, further funds will be released, based on the total amount sanctioned, upon submission of UC and SE.
- In case a PI submits two projects, the non-consumable grant shall be provided in one project only.

### Compound collection

- Compounds to be posted to CDRI for evaluation only when complete characterization data is available against it.
- The compounds should be sent in Eppendorf (1.5 ml capacity) and will carry the ID number generated during the online submission in OSDD Chem.
- 30 mg of each compound is needed to be sent in two Eppendorf vials (15 mg for anti TB screening + 15 mg for repository) to CDRI, Lucknow. If the compound is needed to be screened for any additional test, for example, antimalarial test, then additional 15 mg of compound is required for the submission **in a third vial**. The compounds will be sent in the form of solid or neat liquid.
- The address to where the compound will be send is:

Dr. Sanjay Batra, Medicinal & Process Chemistry Division, CSIR-Central Drug Research Institute, Chattar Manzil Palace, M G Marg, PO Box # 173, Lucknow-226001, Tel No. 522-2612411-18(4234, 4368), s\_batra@cdri.res.in



- The compounds may be sent by any courier/speed post. Care should be taken so that the Eppendorfs are not damaged during transportation. It is preferred that the Eppendorfs are sent in a box to avoid any damage during postage.
- **Preferably not less than 10 compounds should be sent in one batch.**
- Results of the bioassay will be displayed at the portal as soon as they are available.